

Request to use FIRST Wisconsin Event Equipment in the Off-Season

FIRST Wisconsin Equipment is transported and supervised by FIRST Wisconsin Staff and Wisconsin District Senior Key Volunteers.

FIRST Wisconsin is committed to supporting local Off-Season Events. FIRST Wisconsin will supply equipment to Offseason Events on a first-come, first-served basis.

Please fill out this form as completely as you can for FRC off-season events taking place between June 15th, 2026 - November 1st, 2026

Upon submission of this form in April of 2026, FIRST Wisconsin will respond to the key contact listed below with additional questions or confirmation on or before May 5th, in order of form submission date and time.

Upon submission of this form after May 5th, FIRST Wisconsin will respond within five business days to the key contact listed below with additional questions or confirmation, in order of form submission date and time.

The FIRST Wisconsin Event Equipment is available for rental starting June 15th, 2026 and ending November 1st, 2026.

Requests for use of the field between May 22nd, 2027 through June 15th, 2027 (aka the start of next season) must be made prior to December 1st, 2026.

Submission of this form allows FIRST Wisconsin to start the discussion around finalizing use of the FIRST Wisconsin Event Equipment for off-season event usage.

Submission of the form does not guarantee use of the field, it places a temporary hold on the event weekend. A final contract will be signed to lock in use of the *FIRST* game-specific field elements and the *FIRST* Wisconsin field perimeter, A/V resources, and event equipment.

Additional questions can be directed to the official Competition Email address: competition@firstinspireswi.org.

[Sign in to Google](#) to save your progress. [Learn more](#)

* Indicates required question

Name of the person who will be running the event? *

Your answer



Primary Email? *

Your answer

Phone number? *

Your answer

What *FIRST* event planning experience do you have? *

It is okay if you have limited experience in planning *FIRST* events. The answer to this question helps *FIRST* Wisconsin provide the necessary amount of support needed for you to have a successful event.

Your answer

What is the Venue you would like to host this event at? *

Provide the Name and Address for the event.

Your answer

Has this venue ever hosted an FRC Event before? *

Yes

No

Could this venue host an FRC District Event during official competition season? *

Yes

No



How many teams will you be inviting to your event? *

Your answer

What are your primary dates for use of the field (set-up through tear-down) *

The preferred dates for the event.

Your answer

What are your backup dates for use of the field (set-up through tear-down)? *

At least one backup date is required.

Your answer

What is the vision for your event? *

i.e. Are you doing anything different than other events? Are you looking to change the current game rules and if so what changes are you looking to institute?

Your answer

Key Volunteers for Event

We are now going to ask you a number of Key Volunteer questions about who will help you run your event.

These are roles that need to be filled by experienced volunteers to keep your event on time, safe, and fun for all students.



Do you have a *FIRST* HQ approved FTA for your event? *

It is okay if you don't, we can help you find one. Please list their name, or put "need one" below.

Your answer

Do you have a *FIRST* HQ approved Head Ref for your event? *

It is okay if you don't, we can help you find one. Please list their name, or put "need one" below.

Your answer

Do you have a *FIRST* Wisconsin approved and/or trained A/V Director for your event? *

It is okay if you don't have one yet, we can help you find one, but you will need to provide a trainee to work with them.

Your answer

Who will be your Event Manager? *

It is okay if you don't have one yet, we can help you find one, but you will need to provide a trainee to work with them.

Your answer

Who will be your Field Supervisor? *

It is okay if you don't have one yet, we can help you find one, but you will need to provide a trainee to work with them.

Your answer



Do you have a Lead Scorekeeper? *

It is okay if you don't have one yet, we can help you find one, but you will need to provide a trainee to work with them.

Your answer

Do you have a Lead Queuer? *

It is okay if you don't have one yet, we can help you find one, but you will need to provide a trainee to work with them. This person needs to know how to use Nexus and event radios.

Your answer

How many volunteers do you feel it will take to successfully host your event, and what is your plan for recruiting them? *

Your answer

Equipment Usage - FIRST Wisconsin Event Equipment

FIRST Wisconsin has everything you will need to run a successful event on our truck. This includes the field with game specific elements, used carpet, used game pieces and all needed zip ties and gaffers tape. As well as equipment for robot inspection, pit admin, safety glasses, AV, judging, and the live stream.

All of this rents out for \$2,000 for a 1.5 day event and \$3,000 for a 2.5 day event. Mileage is \$4.75 per mile. The distance will be calculated on a round trip from 1540 S. 108th St, West Allis, WI 53214.

Hotels are required for any staff provided by *FIRST* Wisconsin. For any key roles *FIRST* Wisconsin is asked to provide, reasonable travel expenses must be reimbursed in addition to the rental fee.

Do you have a 1.5 day event or a 2.5 day event? *

1.5 Day Event at \$2,000

2.5 Day Event at \$3,000



Will you have judging at your event? *

- Yes
- No
- Other:

What is the round trip distance, in miles, from 1540 S. 108th St, West Allis, WI 53214 to your venue and back? *

Your answer

Do you have a venue within walking distance to a hotel (within 1 mile of the venue) or a way to transport the driver back and forth from the hotel to the venue? *

Your answer



Floor Protection Trailer *

FIRST Wisconsin can provide use of the FIRST WI Floor Protection Trailer for floor covering support (20 tarps and 80 pieces of hard board) for no additional charge.

The trailer must be picked up in West Allis, Wisconsin (before your event) and returned to the warehouse immediately after your event (48 hours).

It requires a large vehicle with a pintle hitch to tow it (see example below).



- We will need to use this.
- We do not need to use this.

Do you have any other questions or considerations for field usage? *

Your answer

Submit

Clear form

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